



COMMITTEE MEETING MINUTES 18th November 2017

VENUE: - Salisbury Hotel Motel

ATTENDANCE: President, Vice President, Secretary Treasurer Newsletter Editor
F/ F Administrator Public Relations Officer C/L Administrator R/C Admin CFI

MEETING OPENED: - 12.30 pm **Quorum is 7**

APOLOGIES: - President, PRO, C/L admin

PREVIOUS MINUTES:-

Minutes of the previous meeting were distributed via email & tabled.

Moved: Secretary that the minutes be accepted. Seconded F/F No Objections CARRIED

BUSINESS FROM PREVIOUS MINUTES: -

Remaining cost of claims from control line upgrade- total value of the project payment for development assistance. The council had requested to do further works. Council was going to do concreting for the control line free and contract thru Shed Zone. Note that Shed Zone has supplied the control line shed and provided a second shed free. In principal MAAQ to pay for the whole works and to be reimbursed by the Ipswich Council for the difference.

A second shed, which was being donated by Shed Zone, is to be located at WAM- WAM to put in a development application for the shed concrete base. Shed Zone to make shed available when the shed base is completed.

A drop box account is set up for the access for the committee to all these documents and applications/decisions pertaining to this project.

Action:

Vice President to re send drop box to committee members that have lost their drop box in their computers and to set access accounts for the drop box to allow access for committee members along with instructions on how to use the drop box. - an up to date summary form to be located in the drop box on grants ,

Relevant notes pertaining to grants are included in the drop box.

Note: More details are to be included the committee minutes in relation to financial matters.

First aid kit free flight: F/F admin followed up with the supply of the first aid kit as previously approved, and requested an invoice to be sent to the Treasurer for payment.

Trailer progress report from Darryl.

An appropriate list of items (as suggested by the committee) for Free flight, R/C and Control line groups that the trailer be suitable for all these items. An allowance of an amount of money to purchase a list of items including but not limited to plastic chairs, fold up tables, plastic storage boxes, shades, sound meter, wind meter, and stop watches, star pickets for barriers at control line venues, spare 12v spare battery, 12 volt charger, loud hailer with siren. In addition to this, a shelf to be installed into trailer to hold fails fuel containers, 12-volt fridge/esky. General equipment including first aid kit, fire extinguishers x 2, whiteboard to write scores onto, small generator, extension leads and power boards, 240-volt inlet plug.

Discussion followed regarding the maintenance of these items by the PRO and the location where the trailer is stored and the subsequent change of registration name to the MAAQ and not a person and insurance a of the trailer and its contents for fire and theft. It was suggested to also provide a fuel card worth of \$20.00 to those clubs who hire the trailer.

For those clubs that are unable to have access to the trailer due to distance, the MAAQ will offer (under the funding policy) to pay for equipment rentals for those clubs having events.

Action:

Vice President to word up agreement and conditions of rental for the trailer hire to clubs and special interest groups wishing to hire this trailer.

CORRESPONDANCE:-

Correspondence list were emailed to all Member (clubs) and Tabled
Secretary moved list of correspondence to be accepted. Seconded Treasurer No Objections CARRIED

BUSINESS FROM CORRESPONDANCE: - nil

FINANCIAL REPORT:

Total Income as at 17/11/17
Total Income \$ 164615.28
Total Expenditure \$ 94906.81
Club Assistance \$ 16291.77
Total Bank Account \$ 170921.21

Treasurer moved Financial Report be accepted Seconded Secretary No Objections CARRIED

The treasurer advised that income is low due to the end of the year but will increase in 2018, and discussion followed regarding the grant monies and budgets.

Discussion followed regarding grants to clubs that may have insecure tenure. For example if a grant for mowers (which are mobile type assets) is approved to a club, which may have been disbanded, these items can be passed onto other clubs. Within the grant policy, consideration is given to clubs that have solid tenure. Future applications may be deferred until next financial year, dependant on dollar value.

MAAQ to wait until the amount owing to them by the Ipswich Council is paid, before any further grants are to be approved.

Action:

Vice President to follow up with CRAMS re funding application.

Vice president to follow up with Ipswich Council to ensure that MAAQ is going to be re imbursed for monies outlaid. .

Vice president to word a paragraph for the minutes explaining the Ipswich council situation.

A suggestion made to the Treasurer to change format when reporting on the financial figures in the minutes to have four columns:

- Opening amount and date
- Expenditure
- Credits
- Closing amount and date

This to be put in place for next meeting.

REGISTRAR IS REPORT:

16th August 2017 to 17th November 2017

Clubs

| | |
|-------------------------|----|
| Member Clubs | 65 |
| Special Interest Groups | 1 |

Memberships

| | |
|-------------------|------|
| Seniors | 1809 |
| Juniors | 110 |
| Life Members MAAQ | 4 |

New Members

| | |
|---------|-----|
| Seniors | 128 |
| Juniors | 30 |

Life Members **Aus.No.**

| | |
|------------------|-------|
| Doug Moody | 16297 |
| Jeffrey Phillips | 16825 |
| Irene de Chastel | 22761 |
| Pawel Sagaidak | 24172 |

The treasurer advised of some of the issues in the tracking of monies deposited into the bank from clubs and a paper trail on new club registrations and new members. The treasurer has just a receipt number not a clubs name on the deposit. To fix this problem the treasurer will endeavour to reconcile the bank deposits by requesting clubs who make deposits to forward a receipt of the deposit to the treasurer to enable clarity and tracking of deposits.

Treasurer moved The Registrar Report be accepted seconded Secretary No Objections CARRIED

AGENDA ITEMS:-

Meeting dates for 2018 Year: March 3rd, May 12th (before State Conference), 25th August (AGM), 17th November.
Discussion followed about clashes with events on the same weekend as the meetings. These dates are to be published on the web site.

Submission Letter from the Secretary of RAAID:

Suggesting the MAAQ sponsor yearly as a minimum to sponsor clubs to apply for gaming grants from the sport and recreation. Discussion followed. It is up to the clubs to make the submissions. Clubs still need to provide relevant information when applying for grants. Note that when grants are submitted to the sport and recreation it is valid for a period of 3 years, there could be a chance that the grant may be approved in the following consecutive years of the 3-year term.

Action and response: MAAQ can provide assistance up to \$200.00.

Vice President to respond by email to the secretary RAAID and provide examples and criteria on applying for grants.

GENERAL BUSINESS:-

Laptop for PRO- now has been completed and finalized.

Sign writing on MAAQ event trailer.

The sign writing on the MAAQ event trailer went to tender. Wolfgang Kay being the successful tender, the artwork was completed on the side of the trailer .As part of the process of the sign writing Wolfgang has re designed the MAAQ logo, which is now sign written on the trailer and has given rights to the MAAQ to use this logo.

The committee is now proposing to use the new logo. Wolfgang to send the electronic file of the logo to Treasurer.

Logo change: as a result of the sign writing of the MAAQ trailer, a proposal is to be put forward to the members at the next general meeting. Discussion followed regarding the change of the MAAQ logo.

Shirts for committee members – Further to the proposed logo re design a decision to obtain new shirts for the committee members. Discussion followed regarding the type of shirts that were available.

Action: Treasurer to approach a local t-shirt company to provide a sample to bring to the next meeting including the new re designed logo for appraisal at the general meeting.

List of heavy model inspectors, FAI observers, instructors and club contacts on MAAQ web site.

The list of heavy model inspectors and instructors on the MAAQ web site is not up to date. Discussion followed regarding the process to enable the updating of the web site with the current heavy model inspectors, FAI observers and instructors.

Some club secretaries are not providing up to date club information (list of office bearers) to the MAAQ Secretary, to allow a current listing to be maintained on the web site.

Action:

A list of current heavy model inspectors to be provided by the Secretary to the Vice President to be forwarded to the web master.

An additional list of instructors is to be obtained from the CFI to be forwarded to the PRO for vetting before forwarding to the web master for inclusion onto the MAAQ web site.

Control line members listing:

The control line administrator has requested a copy of the control line members only.

It is unfortunate that this list cannot be provided in its entirety.

Due to the MAAQ data base format and the way the database was compiled, the database is being unable to be sorted into individual members by category- r/c or control line or free flight. There is a club list of members, which can be accessed but the system, does not recognize other members that fly control line but are members of a radio control club for instance Maryborough/Rockhampton.

The Control-line clubs - Thunderbirds and CLASII specifically have a listing of members and can be obtained.

RC Administrator report:

The RC administrator submitted his report and advised as part of his report that the Queensland Precision Aerobatics Association is in the process of changing their name. This special interest group held a successful event at Coolum and had 18 entries. MAAQ approved trophies were distributed to the winners on that weekend.

Rocket group – registered under the MAAA. This group should be also recognized under the MAAQ banner and on the MAAQ web site. Details can be obtained from the MAAA web site. Discussion followed.

Action:

The secretary to write a letter of the rocket group advising that we would like to place a link onto the MAAQ web site

New CASA regulations/instrument:

An email was sent to all club secretaries regarding this regulation change.

As this release is particularly confusing, to serve the members the release is to be put into layman's terms in dot points to make it understandable and placed into the Airflow newsletter.

The new casa instrument is an exemption for MAAA members for the changes in regulations regarding RPA is to continue as normal under the manual of procedures.

Action: The President to provide a brief with dot points to be published in Airflow Oct-Decembers edition...

MEETING CLOSED 2.00pm
VENUE: Salisbury Hotel Motel

NEXT MEETING DATE 3.3.2018
TIME: 12.00pm