



## MAAQ General Meeting

# Minutes (Quorum not achieved)

<b>Location</b>	Online - Microsoft Teams Meeting		
<b>Date</b>	23 <sup>rd</sup> November, 2022	<b>Start</b>	7:00pm
<b>Apologies Received</b>	Rodney Clarke Craig Burkhardt (CB) Tony Cavanna (LARCS)	<b>End</b>	8:12pm
<b>Proxies Received</b>	Tyson Dodd (ALSM)		
<b>Committee Attendance</b>	MAAQ President	Mick Dallmann (MD)	
	MAAQ Vice President	Craig Burkhardt (CB) - Apology	
	MAAQ Secretary	Rodney Clarke (RC) – Apology	
	MAAQ Treasurer	Randall Mowlam (RM)	
	MAAQ Development Officer	George Atkinson (GA)	
	MAAQ Public Relations Officer (PRO)	<i>Vacant</i>	
	MAAQ Chief Flying Instructor (CFI)	Steve Lightowler (SL)	
<b>Club Attendance</b>	<b>Name</b>	<b>Club Initials<sup>1</sup></b>	
	Greg Barclay (GB)	WAM	
	John Tobin (JT)	CAPRAC	
	John Box (JB)	KAMS	
	Mark Kruse (MK)	TMAC	
	Tyson Dodd (TD)	ALSM	
	Philip Gartshore (PG)	TMAC	

<b>Topic</b>	<b>Decision / Note</b>	<b>Action / Responsible</b>	<b>Proposed / Seconded</b>
<b>Opening:</b>			
The president noted that we did not achieve a Quorum for this meeting but we would continue so as to provide information to members.			
<b>Committee Reports</b>			
Minutes from Previous meeting to be accepted		Accepted	
Presidents Report	Report submitted (Appendix A)	Accepted	
Treasurers Report	Financial reports tabled (Appendix B)	Accepted	RM / PG
	Registrar reports tabled (Appendix C)	Accepted	RM / TD
	Honorariums / Expense Sheets	Accepted	RM / GA
Secretary Report	(Appendix D)	Accepted	MD/ GA
<b>General Business</b>			

<sup>1</sup> Explanation of club initials can be found on the MAAQ Website under 'Clubs'

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
75 <sup>th</sup> Anniversary	TD suggested to cover off in newsletter what was achieved for the 75 <sup>th</sup> Anniversary	MD – Send stickers and badges to KAMS	
Area Approvals	<p>JT – Same Airfield / Different club name – why can't Area Approval just be transferred? MD – Unable to transfer an application between clubs. Requires a new application.</p> <p>JT – Delay in Area Approval MD – MAAQ are fully aware of the delays and have raised this with the MAAA who have advised they are working on it. MAAQ will be raising at MAAA Council Meeting on 24<sup>th</sup> Nov.</p>		
Incidents	<p>TMAC (30/8/22) – Plane crashed on Freeway. No report received from MAAA Safety Officer (Mitch Bannick) as yet.</p> <p>SAAMBR – Electric plane crashed and caused grass fire. Fire vehicles got bogged. New equipment sourced and revised risk assessment. Fire brigade are happy with preventative measures implemented.</p>		
Member Jungle	<p>RM - No instructions or guides that can be provided to a club level on how to use application have been provided. There will be 3 levels in the system such as Club, State and Federal. It will have many other features that will be of benefit to a member and club.</p> <p>MD – MAAQ don't wish to go live until we have supporting information for our members and our clubs. MAAQ are also requesting a communications plan to be circulated. MD confirmed with MAAA it won't be going live until the MAAA are satisfied that everything is in place and all states have given the OK.</p>		
Changes to Regulations	TD – Heard on the grapevine new regulations were coming in March 2023. (Lismore club visited by ANSW Safety Officer). Need to find out more about this.	RC – Make enquiries	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Instructor Ratings	<p>PG – Renewing instructor process. MAAA Safety Officer, Mitch Bannick mentioned that people within 3 months of the expiry of their ratings can recertify and have their renewal start from their expiry date.</p> <p>PG – TMAC incident – Noted Tim Nolan reported in October Newsletter TMAC club suspended flying after incident however, according to PG, this was incorrect. PG advised TMAC were instructed to cease flying from MAAA.</p>		

This document was prepared by the MAAQ Secretary, Rodney Clarke.

Certified by Secretary,



Rodney Clarke  
**MAAQ Secretary**  
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secretary@maaq.org

Certified by President,



Mick Dallmann  
**MAAQ President**  
0411 285 665  
president@maaq.org

Date: 23<sup>rd</sup> November, 2022

## Appendix A.

Presidents report on following pages.



**MAAQ Presidents report  
23 November 2022.**

Welcome to the first General meeting with the 2023 committee.

I will start by saying that our first few months as a committee have been very productive with developing our strategy and implementing the administrative processes to take us forward. As a team we have established good communication and I am thankful for the dedicated and skilled people that we have giving their time for the management of MAAQ. The positive feedback from our communication suggests that we are on the right track.

You will no doubt be aware that the revised regulatory obligations for our airspace have resulted in an increase of the administrative requirements right across our domain. There is no avoiding this and so we (MAAQ) are doing our best to get across exactly what is required so as to implement the processes and communication that we need to support our clubs in navigating the requirements. This also extends to our (MAAQ) involvement with MAAA to improve the process for Area approvals and also with the revision of the MOP's.

In the current world there is more reliance on digital communication and however much we may yearn for the old days it is certainly more efficient for email to be our primary communication and for our meetings to be online, particularly considering the size of our state. It is certainly evident that our general meeting participation has improved markedly since we moved online in recent years, and it has certainly enabled more clubs outside of the south-east to participate regularly in the discussions. That said we are conscious that some of our clubs / committees are not confident with technology, and we are exploring how they can be assisted and kept in the loop.

So that covers the administrative stuff but what are we really doing all of this for???

Our next priority is to get everyone flying and socialising and enjoying our great pastime. There is no doubt that the events of the last few years have severely stifled activity at our clubs and from what we are seeing there are some clubs and members who are yet to fully get back into action. An active club is a healthy club this always influences the perceptions of new/potential members. There are a few MAAQ initiatives to help with this.

**Event funding:**

We have a budget allocated to provide funds for events that promote activity at our clubs. This is not just confined to large events or competitions, but amounts can also be accessed for social (flying) events and especially where the club is inviting other clubs / MAAA members. There is information on the MAAQ website for what is available and how to apply.

**Event equipment:**

MAAQ has equipment that clubs can use for events. This includes a P/A system, generator (& leads etc), gazebos, tables, star pickets & safety bunting etc and an enclosed trailer fitted out to transport the equipment and whatever else you may need for your event. The details and booking arrangements are up on the MAAQ website.

**The Special Interest Groups (SIG's):**

MAAQ will be actively promoting the Queensland SIG's with our clubs. These groups are active in running events at various clubs and are always keen to have new clubs and participants involved. Aeromodelling has a very broad array of disciplines, and we show our newer members in particular what is out there to peek their interest and to keep people active in flying.

### **The MAAQ events calendar**

Just a reminder to all clubs and SIG's to submit their events to show on the MAAQ (website) calendar. This is a great way to share your events with all of our clubs and provides a static place to see what events are scheduled across the state and in your area. The event details can be submitted directly to the website and every club already has a log-in (usually the secretary) which is the same log-in that is used for (state) renewals or to update the club details. The SIG's also have access to submit events and if we all use this it will be easier to see what else (Aeromodelling) is on in the area when planning your events. Contact [webmaster@maaq.org](mailto:webmaster@maaq.org) if you require any assistance.

### **MAAA 75th anniversary event at Suncoast Model Flyers:**

There have been a few events held across the country to celebrate the 75th and the event at SMF in Coolool on the weekend of 5&6 November was the biggest that we have held in Queensland for the celebrations. There was around 90 members registered and many more turned up for a look across the weekend. It was a great social weekend with the format of mostly free flying and there were a few demos from the QMARA (Pylon) group. Following this we have an idea to sponsor an annual state event with a similar format, with more involvement from the SIG's and to host this at a different club each year.

Looking forward to a great year of Aeromodelling in Queensland in 2023.

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Mick Dallmann, MAAQ President.

## **MAAQ Vice President Report**

**23 November 2022**

Firstly, I would like to apologise for not being able to make the first General Meeting of the new committee, but unfortunately work commitments have meant that I cannot attend.

Since the AGM, there has been a renewed vigor throughout the committee to ensure that we are doing the best possible job for our member clubs, and I hope this is visible by the increased level of communication. We have spent this time also making sure that we are clear on our roles and we have started introducing ourselves so that members are comfortable to reach out if they need assistance.

Personally, I attended the IMAC competition at Mackay in September which was financially supported by the MAAQ which helped ensure a successful and enjoyable event for all that attended from across the state. This included pilots and their partners traveling from Brisbane, Noosa, Emerald and Townsville.

I have also been providing assistance where possible to several clubs in North Qld to either gain their Area Approvals or complete renewals. Unfortunately, this process is not without it's issues and the committee has been active in raising this with the MAAA so that we can try to make it as smooth as possible going forward.

We had also arranged for an Instructor course to be conducted in Cairns last month, but this didn't proceed due to a lack of interest. I would recommend all clubs look at instructor ratings that will be expiring in June next year and contact the MAAQ if they have a suggested location where demand is highest.

I look forward to getting to a few of the clubs in North Qld over the coming months and hope everyone has a safe and happy Christmas.

Craig Burkhardt

MAAQ Vice-President

## Appendix B

Treasurers report on following pages





# MODEL AERONAUTICAL ASSOCIATION OF QLD INC YTD FINANCIAL REPORT AS AT 08 NOVEMBER 2022

## CASH AT BANK AT 08 NOVEMBER 2022

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Cheque Account No. 152540 (Working Account)	122,813.90
Cash Reserve Account No. 228509 (Main Account)	<u>122,773.82</u>
<b>Total Bank Accounts</b>	<b>245,587.72</b>

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Randall Mowlam  
Treasurer  
23 November 2022

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Mick Dallmann  
President  
23 November 2022



# MODEL AERONAUTICAL ASSOCIATION OF QLD INC

## YTD FINANCIAL REPORT AS AT 08 NOVEMBER 2022

<b>Model Aeronautical Association of Queensland Inc.</b>				
<b>Profit and Loss</b>				
<b>1 July - 8 November, 2022</b>				
	<b>Jul. - Sep., 2022</b>	<b>2022</b>	<b>Total</b>	<b>2022/23 Budget</b>
<b>Income</b>				
Sleemans Centre Indoor Venue	0.00	272.73	272.73	\$ 1,200.00
MAAA/MAAQ Membership Fees	129,904.38	3,663.60	133,567.98	\$ 70,580.00
MAAQ AFFILIATION FEE	36.36	0.00	36.36	
<b>Total MAAA/MAAQ Membership Fees</b>	<b>A\$ 129,940.74</b>	<b>A\$ 3,936.33</b>	<b>A\$ 133,877.07</b>	
MAAQ Club Affiliations	218.16	36.36	254.52	\$ 1,280.00
TARMAC Lease Income	86.19	0.00	86.19	\$ 99.64
Sundry GST Receipts	0.00	0.00	0.00	\$ 500.00
Unapplied Cash Payment Income	0.00	0.00	0.00	
Interest income	134.16	92.93	227.09	\$ 330.00
<b>Total Income</b>	<b>A\$ 130,379.25</b>	<b>A\$ 4,065.62</b>	<b>A\$ 134,444.87</b>	<b>\$ 73,989.64</b>
<b>Gross Profit</b>	<b>A\$ 130,379.25</b>	<b>A\$ 4,065.62</b>	<b>A\$ 134,444.87</b>	
<b>Other Income</b>				
<b>Expenses</b>				
Advertising expenses	26.32	0.00	26.32	\$ -
Advertising/Promotional	197.46	0.00	197.46	\$ -
CASA Payments	160.00	0.00	160.00	\$ 2,000.00
CFI - Instructor Refresher Courses	520.30	0.00	520.30	\$ 4,000.00
Equipment Maintenance	222.09	0.00	222.09	\$ 1,000.00
Honorariums	2,500.00	0.00	2,500.00	\$ 14,000.00
Indoor Venue Hire	422.72	211.36	634.08	\$ 3,300.00
Legal and professional fees	1,363.64	53.27	1,416.91	\$ 1,800.00
MAAA Affiliation	0.00	0.00	0.00	\$ 10.00
MAAA Conference (MAAQ Extra Delegate)	0.00	0.00	0.00	\$ -
MAAA Membership Fees	146,748.76	3,477.27	150,226.03	\$ -
MAAQ Capital Expenses / Purchases	0.00	0.00	0.00	\$ 3,000.00
MAAQ Committee Travel Expenses	0.00	0.00	0.00	\$ 3,000.00
MAAQ Equipment Purchases	70.64	0.00	70.64	\$ -
Meeting Expenses	0.00	0.00	0.00	\$ -
Mileage Allowance Payments	0.00	0.00	0.00	\$ -
Postage & freight	48.45	0.00	48.45	\$ 1,500.00
Printing, stationery & supplies	0.00	0.00	0.00	\$ 1,000.00
Q Sport Membership	0.00	0.00	0.00	\$ -
Sponsorships	0.00	0.00	0.00	\$ -
Sundry Expenses	0.00	0.00	0.00	\$ -
TARMAC Lease Payment	0.00	0.00	0.00	\$ 99.64
Taxes Paid	7,166.00	-2,225.00	4,941.00	\$ 4,000.00
Ongoing IT Expenses (Office 365)	0.00	0.00	0.00	\$ 1,000.00
General & Admin Expenses / Contingency	0.00	0.00	0.00	\$ 4,000.00
Trophies	0.00	81.82	81.82	\$ 2,000.00
Website Costs	150.00	150.00	300.00	\$ 700.00
<b>Total Expenses</b>	<b>A\$ 159,596.38</b>	<b>A\$ 1,748.72</b>	<b>A\$ 161,345.10</b>	<b>\$ 46,409.64</b>
<b>Other Expenses</b>				
BAS Roundoff Gain or Loss	0.40	0.00	0.40	
Other Expense	217.27	0.00	217.27	
<b>Expenditure</b>				
Club promotional events/fly-ins (up to \$2000)	936.37	1,376.32	2,312.69	\$ 12,000.00
Club/SIG grants related to promotion (limit of \$500)	0.00	0.00	0.00	\$ 5,000.00
Equipment/Improvement grants (in conjunction with MAAA grants programme)	454.55	1,000.00	1,454.55	\$ 5,000.00
General Promotion Fund	0.00	0.00	0.00	\$ 5,000.00
<b>Total Other Expenses</b>	<b>A\$ 1,608.59</b>	<b>A\$ 2,376.32</b>	<b>A\$ 3,984.91</b>	<b>\$ 27,000.00</b>
<b>Net Earnings</b>	<b>-A\$ 30,825.72</b>	<b>-A\$ 59.42</b>	<b>-A\$ 30,885.14</b>	<b>\$ 580.00</b>

Note: MAAA/MAAQ fees are shown in the budget as the net amount as income and zero in expenses.

## Appendix C

Registrars report on following pages

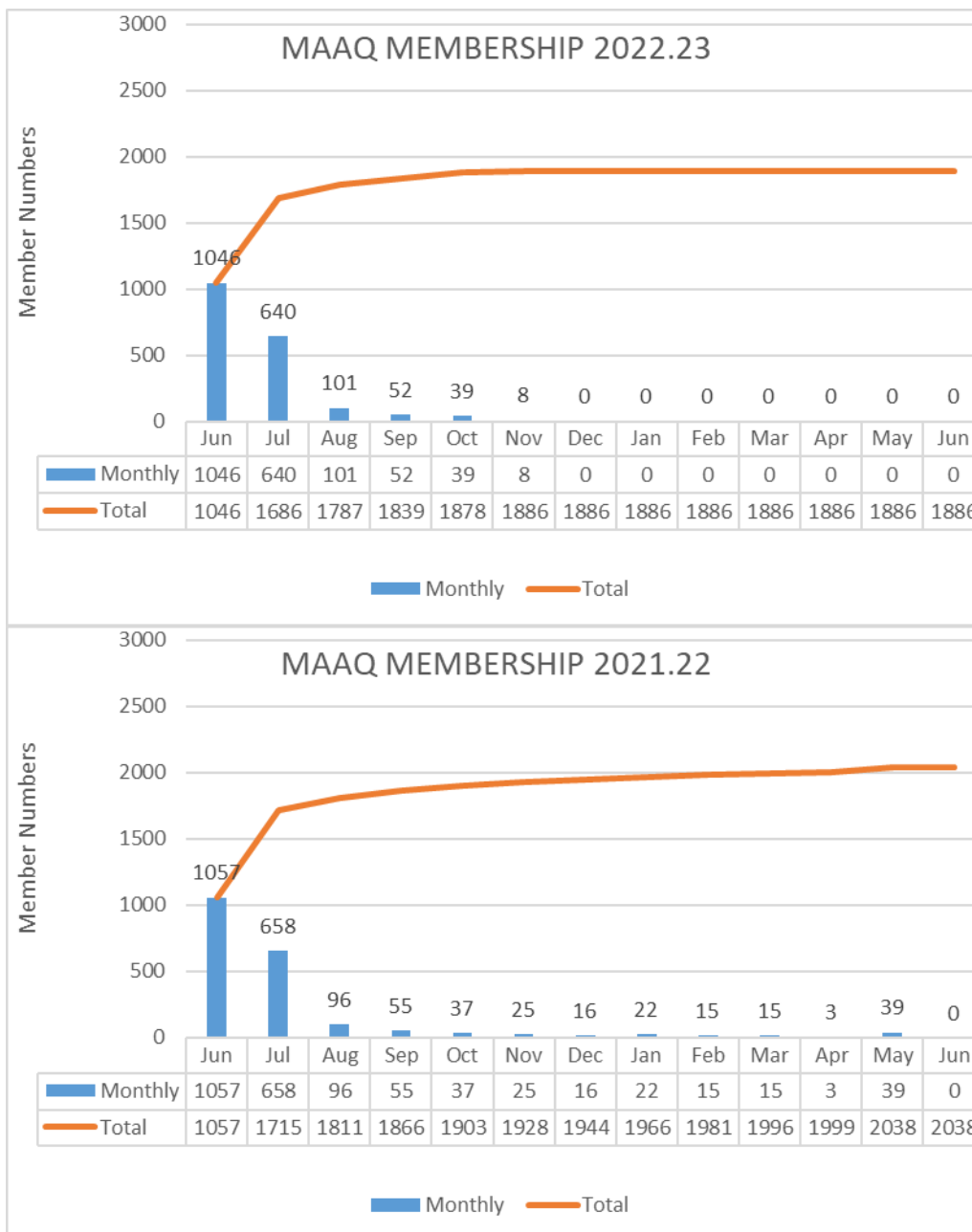


MODEL AERONAUTICAL ASSOCIATION OF QUEENSLAND INC  
REGISTRAR'S REPORT FOR THE PERIOD 1 JULY 2022 TO 08 NOVEMBER 2022

**Club and Membership Renewals for 2022/23**

<b>Clubs</b>		<b>New Members</b>	
Member Clubs	64	Seniors	86
		Juniors	20
<b>Memberships</b>		<b>Life Members - MAAQ</b>	
Seniors	1809	Doug Moody	16297
Juniors	74	Pawel Sagadak	24172
Life Members MAAA	1	<b>Life Members - MAAA</b>	
Life Members MAAQ	2	Irene de Chastell	22761
<b>TOTAL</b>	<b>1886</b>		

Memberships are down same time last year by 2.2% as indicated below.



## Appendix D.

### Secretary Report



## **MAAQ Secretary Report**

**23<sup>rd</sup> November, 2022**

Thank you for allowing me to take on the role of Secretary for the MAAQ.

The current committee was elected at the MAAQ Annual General Meeting on the 6<sup>th</sup> September, 2022. We have been in office just a shy over 2 months.

During this period of time we have achieved the following;

1. Established a centralised tracking method called a RAID register which stands for Risks, Actions, Issues and Decisions so as to track all aspects of a meeting held with and by the MAAQ. Even in this meeting all outcomes are distilled down to the same metrics and will be recorded in the register. This will allow subsequent committee members to have visibility of the workings of the committee.
2. We have also established a Central Register of key information to track and manage information core to the MAAQ's purpose such as;
  - a. Grant applications and progress
  - b. Incidents and Accidents
  - c. Public Events and Displays
  - d. Area Approvals
  - e. Assets Register
3. We have also updated the MAAQ website with the structure of the MAAQ as well as including clear delineation of roles and responsibilities as well as contact information.
4. Also on the MAAQ Website we have included a diagram demonstrating the governance model of model aeronautics in Australia and where the MAAQ fits in with that. Incidentally, I have received a significant amount of feedback on this which has been brilliant. The image has gone through several iterations and we now have a really clear and coherent picture of how we are governed. Clear documentation like this is critical in managing expectations across a wider audience, so you will see more of this in the future.
5. We have created a web page that clearly outlines the types of grant funding available for clubs as well as the process for apply for these grants (just check out the website)
6. Updated the MAAQ website for General Committee Meetings a year in advance

### **Incidents**

In the first quarter (July – September) of this year we have received 2 reported incidents (October did see a sharp increase in incidents however that will be reported at our next General Meeting).

### **Grants**

In the first quarter of this year we received six applications for grant funding totalling \$2,993 with MAAA contributing and extra \$6,000 (almost \$9,000 in total for our clubs).

### **Area Approvals**

As mentioned above we have established a central register on Area Approvals however a lot of this information has had to be recovered in fractured pieces and then put together like a big jigsaw. This has been done together with an extract from CASA we now have visibility of Area Approvals in QLD. What we also have is visibility over expiry dates and there are quite a view coming up.

The MAAQ have lodged a formal complaint with the MAAA regarding the mishandling of Area Approvals and more specifically highlighting the current process for lodging, tracking and approving is broken. Applications are disappearing into a void.

There is an MAAA Council Meeting tomorrow night where several of the states, like MAAQ, who have also lodged complaints, will be addressing the meeting and requesting immediate action be taken on resolving the outstanding backlog of work. The MAAA are aware of this and I have been advised they are working on resolving it as quickly as possible.

I realise this has also been tabled in our general meeting topics below so I am happy to answer any questions on this when we get to it.

Thank you,

A handwritten signature in black ink, appearing to read 'Rodney Clarke', written in a cursive style.

Rodney Clarke  
**MAAQ Secretary**  
secretary@maaqa.org  
0414 444 376