

# MAAQ General Meeting



## Minutes

<b>Location</b>	Online - Microsoft Teams Meeting		
<b>Date</b>	21 <sup>st</sup> February, 2023	<b>Start</b>	7:00pm
<b>Apologies Received</b>	Peter Penisi (QPA)	<b>End</b>	9:02pm
<b>Proxies Received</b>	None		
<b>Committee Attendance</b>	MAAQ President	Mick Dallmann (MD) / SAAMBR	
	MAAQ Vice President	Craig Burkhardt (CB) / TRACS	
	MAAQ Secretary	Rodney Clarke (RC) / RAMS	
	MAAQ Treasurer	Randall Mowlam (RM)	
	MAAQ Development Officer	George Atkinson (GA)	
	MAAQ Public Relations Officer (PRO)	<i>Vacant</i>	
	MAAQ Chief Flying Instructor (CFI)	Steve Lightowler (SL)	
<b>Club Attendance</b>	<b>Name</b>	<b>Club Initials<sup>1</sup></b>	
	Greg Barclay (GB)	WAM	
	John Box	KAMS	
	Darren Boys	Mackay	
	Tyson Dodd (TD)	ALSM	
	Aaron Garle	Guest (ALSM)	
	Ken Dawes (KD)	RADAC	
	Darryl Gunst (DG)	CRAMS	
	Paul Dixon	CMAC	
	Michael Hobson (MH)	LARCS	
	Mark Kruse	TMAC	
	Phill Gartshore	Guest (TMAC)	
	Terry Lalley	Phoenix	
	Andrew Malberg	FPV Rebels	
	Cliff Leigh (CL)	SVF	
	Greg Petherick (GP)	SAAMBR	
	Mark Stringer	SMF	
	John Tobin	CAPRAC	
	James York	Guest (CAPRAC)	
	Clive Tudge	Hinterland	
	Chris Watt (CW)	TAA	
	Trevor Wendt	RAAID	
	Bill Wheeler	TCB	
James McAllen	QPA (SIG)		
Tony Singleton	QMARA (SIG)		
Brian Stenberg	ASAA (SIG)		

<sup>1</sup> Explanation of club initials can be found on the MAAQ Website under 'Clubs'

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
<b>Committee Reports</b>			
Minutes from Previous meeting to be accepted		Accepted	MD / GA
Presidents Report	Report submitted (Appendix A)	Accepted	MD / RC
Treasurers Report	Financial reports tabled (Appendix B)	Accepted	RM / GB
	Registrar reports tabled (Appendix C)	Accepted	RM / KD
Secretary Report	(Appendix D)	Accepted	RC / TD
<b>Agenda Topics</b>			
Membership Jungle	Go Live is Monday 3 <sup>rd</sup> April, 2023 Using the weekend of 1 <sup>st</sup> and 2 <sup>nd</sup> April to cut over the database Old database will be still available but in read only mode	No action/decision	
MAAA Council Conference	All material will be sent out by the MAAA in due course	No action/decision	
MAAA Club Assistance Scheme	\$7,700 inc GST is available to each if required (application forms are available on the MAAA website)	<p><b>Action:</b> RC to check with MAAA Secretary whether there is a limitation of when a club who was previously successful in applying for a grant can re-apply.</p> <p><b>MAAA Response (Post meeting):</b> "They can reapply straight away - but it does get noted on the application form so the Council will make a judgement call based on the application. But tell the clubs to put an application in - there is nothing to lose by applying.", (MAAA Secretary)</p>	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Opportunities for clubs (Member engagement)	<p>MD introduced the SIG representatives (of our most active groups) who were invited to the meeting to provide information on their discipline and activities.</p> <p>James McAllen (QPA – Pattern)            Brian Stenberg (ASAA – IMAC)            Tony Singleton (QMARA – Pylon)</p> <p>Development opportunity in introducing and promoting these activities (and others) at a grass roots level with our clubs to keep our members engaged in the Hobby/Sport.</p>	<b>Action:</b> MD Will	facilitate a subcommittee with the involvement of SIG representatives (and interested clubs) to explore options, strategy, and actions for member engagement activity with our clubs.
MAAQ Admin – Tyson Dodd (ALSM)	<p>Obtain an update on the 21st February from the MAAA Secretary on the nominations for the MAAA Vice President Position for election at the MAAA May 2023 Conference. Report to member clubs during meeting on the nominations received by MAAA Secretary.</p>	<b>Decision:</b> No further action.	MAAA will be sending this out as soon as available
	<p>Return to providing MAAQ Correspondence list to member clubs. This will serve to:</p> <ul style="list-style-type: none"> <li>Provide an indication to Member Clubs of the workload of the MAAQ Secretary; and</li> <li>Provide information to MAAQ Member clubs on the type and information of Correspondence received and sent by the MAAQ Executive.</li> </ul> <p>Provides a transparent indication to member clubs on topics of work during the quarter.</p>	<b>Decision:</b> No further action.	Little to no value to members
	<p>Format of MAAQ Meeting Agenda and Agenda Items. Inclusion of General Business section for raising general items during the meeting.</p>	<b>Decision:</b> No further action.	Already present

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	<p>Provision of Minutes from the MAAQ General Meetings on the MAAQ Website. Upload a full and complete set of Minutes for the MAAQ back to and including the 2020 MAAQ AGM. This provides the ability of clubs to see the recent historical progression of topics at MAAQ meetings for clubs that have not been able to attend.</p>	<p><b>Decision:</b> No further action. MAAQ Committee are already going above and beyond what is required with the associations Statement of Rules. <a href="#">Minutes are published on MAAQ Website.</a></p> <p><b>Action:</b> RC to include “previous actions” in following Agendas to provide ongoing tracking. Amend Agenda template (Completed)</p>	
	<p>Provision of Minutes from the MAAQ Executive Meetings on the MAAQ Website. Uploading a full complete set of MAAQ Executive Minutes for the MAAQ back to and including the 2020 AGM will provide clubs with the ability to see recent historical progression of the workings of the MAAQ Committee. If the MAAQ Executive wish to not publish these on the MAAQ Website, ALSM requests at least the provision of a link to our copies to be emailed to all MAAQ Clubs of the Executive Minutes dating back to the 2020 AGM.</p>	<p><b>Decision:</b> No further action.</p> <p>Refer <a href="#">MAAQ Statement of Rules 37.4</a></p>	
	<p>2023 MAAA May Conference: Outline of dates that the MAAA May Conference Agenda will be received by clubs to allow clubs to review and provide agenda items for MAAQ to include and raise with the MAAA Council.</p>	<p><b>Decision:</b> No further action.</p> <p>This information will be circulated by the MAAA in due course.</p>	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	MAAA/MAAQ Major Event Proposal: Has MAAQ commenced preparation for or support of a Major Event in Qld for the 2023-24 year. If so has the business case been completed. If not has the MAAQ Engaged with any MAAQ Clubs to assist in financial support for holding a Major Aeromodelling event in Qld?	<b>Decision:</b> No further action.	MAAQ are assisting with F3A world championships as well as X Class Drone National Champs in Townsville. More information will be circulated via newsletter when available.
MAAQ Masterclass	John Peric (Santavenere Flying Club) suggested running a Masterclass with the desired outcome being creation of a Masterclass classroom like sessions covering different topics.	<b>Action:</b> RC to follow up idea with John Peric and support advertising through MAAQ Airflow newsletter.	
<b>General Business</b>			
Club impacted by Flooding	GP raised the question if MAAQ were considering additional financial support for clubs affected by flooding who may have a shortfall in the insurance cover	<b>Action:</b> RC to add to Agenda of next MAAQ Committee Meeting to discuss	
Meeting Protocol	CL requested people on video conference calls modify their name identifier to show which club they are from.	<b>Action:</b> RC to add to meeting housekeeping items as well as Agenda	
Passing Members	GA noted the passing of MAAA Member Bob Carpenter KD noted the passing of MAAA Member John Jamieson from Thunderbirds, Control Line on the weekend also.		

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
MAAA Safety Officer	<p>CW requested an update on the actions escalated by the MAAQ Committee to MAAA with regards to the processing of Area Approvals.</p> <p>MD provided an update / summary from the (2) MAAA Council meetings where the complaint and issues (Area approvals) were discussed and the subsequent activity that has been undertaken to progress our (MAAQ) outstanding applications.</p> <ul style="list-style-type: none"> <li>- MAAQ has been inducted to AVCRM and has implemented the system to progress all of our future applications.</li> <li>- Engagement / feedback has improved.</li> <li>- Applications are being progressed.</li> </ul>		
MAAA Secretary	DG raised why the MAAA Secretary photo and name is not on the MAAA website	<b>Action:</b> MH advised it was an oversight and he would rectify it.	

**This document was prepared by the MAAQ Secretary, Rodney Clarke.**

Certified by Secretary,



Rodney Clarke  
**MAAQ Secretary**  
 0414 444 376  
 secretary@maaq.org

Certified by President,



Mick Dallmann  
**MAAQ President**  
 0411 285 665  
 president@maaq.org

Date: 28<sup>th</sup> February, 2023

## Appendix A.

Presidents report on following pages.



## **21 February 2023.**

Welcome to the first General meeting of 2023.

Just a brief report to outline some key achievements for MAAQ in the period since Nov 2022 (last General meeting)

### **The MAAQ website:**

The website has been refreshed and we are building new fresh content into the site. This includes news and information for potential members, for existing members and information for our clubs. We will continue to update news and content to keep it fresh. The MAAQ Events Calendar is taking shape for 2023.

### **Event support:**

SAAMBR Australia day event 26th Jan. The event was well attended with just short of 200 people in attendance from several clubs. Received positive feedback at the event and subsequently. MAAQ provided \$500 that went towards providing free Breakfast for the attendees. As well as the online promotion in the lead up there have been several attendees sharing photos from the event on social media and a gallery has been posted on the MAAQ website. The MAAQ trailer and equipment was put to good use for the day with the branded gazebo and banners on display.

A reminder to make contact (via the MAAQ Secretary) to discuss support available if your club would like to host an event.

### **AVCRM:**

We are progressing with the implementation of the AVCRM system to record, process and track the Area Approvals for our clubs. MAAQ committee members have attended on online introductory session and gained access to the system. We are learning the system and what is required and are currently progressing applications for several of our clubs in the new system. At this stage we (MAAQ) will be entering the information in the system on behalf of our clubs as there is not yet any guides or training materials developed specific to our (MAAA/Aeromodelling) use of the system and also for the practical application requirements such as Risk Assessment etc. Potentially in the future a representative for a club could access the system to enter the information directly.

We will continue to support our clubs through this process and will endeavour to streamline the procedure where possible.

### **MAAQ operations:**

I can report that the MAAQ Committee is active with regular meetings and communication. We are all connected and can access the operational documentation (maintained by the Secretary) as we need it. Most importantly our discussions have included a focus on improvement. How can we streamline, and make things easier for our clubs?

Looking forward to a great year of Aeromodelling in Queensland in 2023.

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Mick Dallmann, MAAQ President.



## Appendix B

Treasurers report on following pages



# MODEL AERONAUTICAL ASSOCIATION OF QLD INC YTD FINANCIAL REPORT AS AT 03 FEBRUARY 2023

## CASH AT BANK AT 03 FEBRUARY 2023

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Cheque Account No. 152540 (Working Account)	122,377.40
Cash Reserve Account No. 228509 (Main Account)	<u>123,111.48</u>
<b>Total Bank Accounts</b>	<b>245,488.88</b>

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Randall Mowlam  
Treasurer  
21 February 2023

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Mick Dallmann  
President  
21 February 2023



# MODEL AERONAUTICAL ASSOCIATION OF QLD INC

## YTD FINANCIAL REPORT AS AT 03 FEBRUARY 2023

<b>Model Aeronautical Association of Queensland Inc.</b>					
<b>Profit and Loss</b>					
1 July, 2022 - 3 February, 2023					
	Jul. - Sep., 2022	Oct. - Dec., 2022	1 Jan. - 3 Feb., 2023	Total	2022/23 Budget
<b>Income</b>					
Sleemans Centre Indoor Venue	0.00	272.73	0.00	272.73	\$ 1,200.00
MAAA/MAAQ Membership Fees	129,904.38	7,859.03	1,849.98	139,613.39	\$ 70,580.00
MAAQ AFFILIATION FEE	36.36	0.00	0.00	36.36	
<b>Total MAAA/MAAQ Membership Fees</b>	<b>A\$ 129,940.74</b>	<b>A\$ 8,131.76</b>	<b>A\$ 1,849.98</b>	<b>A\$ 139,922.48</b>	
MAAQ Club Affiliations	218.16	36.36	0.00	254.52	\$ 1,280.00
TARMAC Lease Income	86.19	0.00	0.00	86.19	\$ 99.64
Sundry GST Receipts	0.00	0.00	0.00	0.00	\$ 500.00
Unapplied Cash Payment Income	0.00	0.00	0.00	0.00	
Interest income	134.16	306.60	123.99	564.75	\$ 330.00
<b>Total Income</b>	<b>A\$ 130,379.25</b>	<b>A\$ 8,474.72</b>	<b>A\$ 1,973.97</b>	<b>A\$ 140,827.94</b>	<b>\$ 73,989.64</b>
<b>Gross Profit</b>	<b>A\$ 130,379.25</b>	<b>A\$ 8,474.72</b>	<b>A\$ 1,973.97</b>	<b>A\$ 140,827.94</b>	
<b>Other Income</b>					
<b>Expenses</b>					
Advertising expenses	26.32	145.41	0.00	171.73	\$ -
Advertising/Promotional	197.46	0.00	0.00	197.46	\$ -
CASA Payments	160.00	0.00	0.00	160.00	\$ 2,000.00
CFI - Instructor Refresher Courses	520.30	132.92	0.00	653.22	\$ 4,000.00
Equipment Maintenance	222.09	162.16	0.00	384.25	\$ 1,000.00
Honorariums	2,500.00	2,500.00	0.00	5,000.00	\$ 14,000.00
Indoor Venue Hire	422.72	422.72	0.00	845.44	\$ 3,300.00
Legal and professional fees	1,363.64	106.54	0.00	1,470.18	\$ 1,800.00
MAAA Affiliation	0.00	0.00	0.00	0.00	\$ 10.00
MAAA Conference (MAAQ Extra Delegate)	0.00	0.00	0.00	0.00	\$ -
MAAA Membership Fees	146,748.76	5,972.71	1,745.46	154,466.93	\$ -
MAAQ Capital Expenses / Purchases	0.00	0.00	0.00	0.00	\$ 3,000.00
MAAQ Committee Travel Expenses	0.00	0.00	0.00	0.00	\$ 3,000.00
MAAQ Equipment Purchases	70.64	0.00	0.00	70.64	\$ -
Meeting Expenses	0.00	0.00	0.00	0.00	\$ -
Mileage Allowance Payments	0.00	0.00	0.00	0.00	\$ -
Postage & freight	48.45	49.05	0.00	97.50	\$ 1,500.00
Printing, stationery & supplies	0.00	0.00	0.00	0.00	\$ 1,000.00
Q Sport Membership	0.00	0.00	0.00	0.00	\$ -
Sponsorships	0.00	0.00	0.00	0.00	\$ -
Sundry Expenses	0.00	0.00	0.00	0.00	\$ -
TARMAC Lease Payment	0.00	0.00	0.00	0.00	\$ 99.64
Taxes Paid	7,166.00	-2,225.00	-63.00	4,878.00	\$ 4,000.00
Ongoing IT Expenses (Office 365)	0.00	0.00	0.00	0.00	\$ 1,000.00
General & Admin Expenses / Contingency	0.00	0.00	0.00	0.00	\$ 4,000.00
Trophies	0.00	245.46	0.00	245.46	\$ 2,000.00
Website Costs	150.00	150.00	150.00	450.00	\$ 700.00
<b>Total Expenses</b>	<b>A\$ 159,596.38</b>	<b>A\$ 7,661.97</b>	<b>A\$ 1,832.46</b>	<b>A\$ 169,090.81</b>	<b>\$ 46,409.64</b>
<b>Other Expenses</b>					
BAS Roundoff Gain or Loss	0.40	-0.34	0.00	0.06	
Other Expense	217.27	0.00	0.00	217.27	
<b>Expenditure</b>					
Club promotional events/fly-ins (up to \$2000)	936.37	1,376.32	149.91	2,462.60	\$ 12,000.00
Club/SIG grants related to promotion (limit of \$500)	0.00	0.00	0.00	0.00	\$ 5,000.00
Equipment/Improvement grants (in conjunction with MAAA grants programme)	454.55	1,000.00	0.00	1,454.55	\$ 5,000.00
General Promotion Fund	0.00	0.00	0.00	0.00	\$ 5,000.00
<b>Total Other Expenses</b>	<b>A\$ 1,608.59</b>	<b>A\$ 2,375.98</b>	<b>A\$ 149.91</b>	<b>A\$ 4,134.48</b>	<b>\$ 27,000.00</b>
<b>Net Earnings</b>	<b>-A\$ 30,825.72</b>	<b>-A\$ 1,563.23</b>	<b>-A\$ 8.40</b>	<b>-A\$ 32,397.35</b>	<b>\$ 580.00</b>

Note: MAAA/MAAQ fees are shown in the budget as the net amount as income and zero in expenses.

## Appendix C

Registrars report on following pages

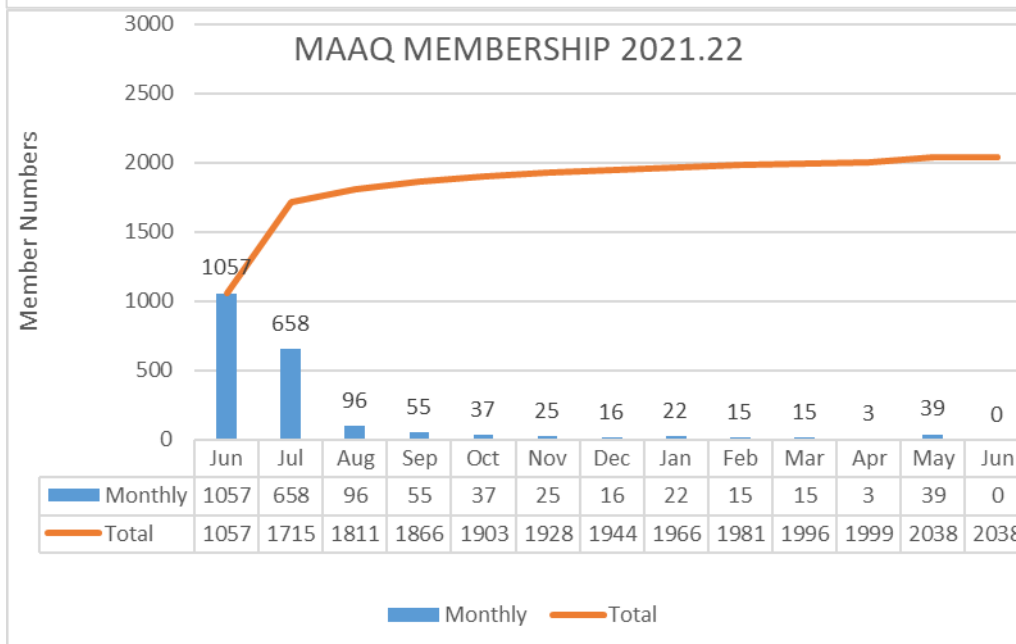
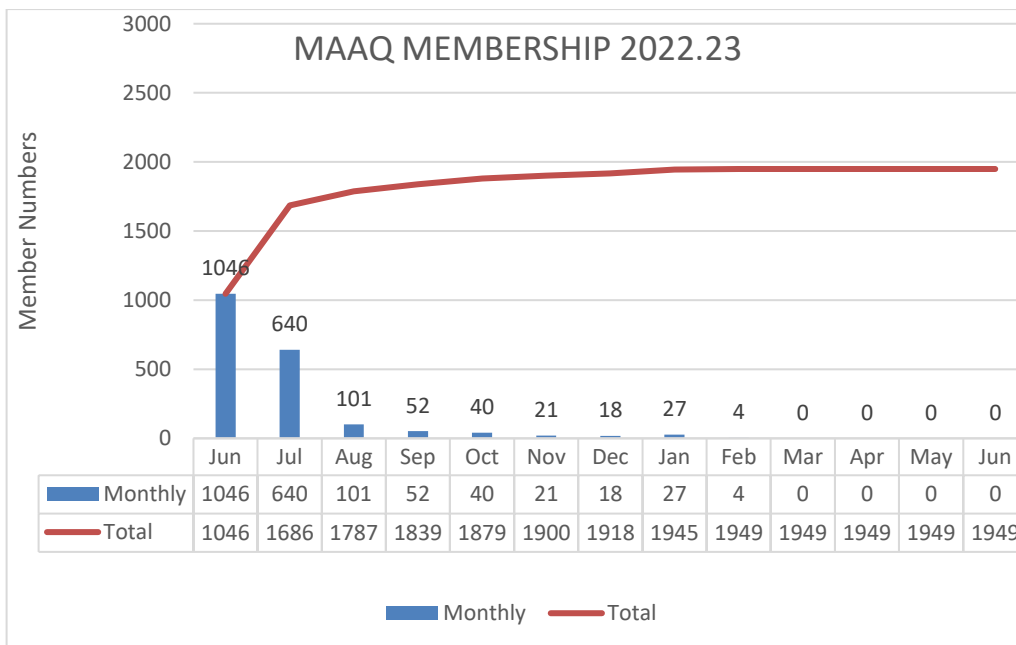


MODEL AERONAUTICAL ASSOCIATION OF QUEENSLAND INC  
REGISTRAR'S REPORT FOR THE PERIOD 1 JULY 2022 TO 03 FEBRUARY 2023

**Club and Membership Renewals for 2022/23**

<b>Clubs</b>		<b>New Members</b>	
Member Clubs	64	Seniors	112
		Juniors	29
<b>Memberships</b>		<b>Life Members - MAAQ</b>	
Seniors	1864	Doug Moody	16297
Juniors	83	Pawel Sagadak	24172
Life Members MAAA	0	<b>Life Members - MAAA</b>	
Life Members MAAQ	2	Irene de Chastell	22761
<b>TOTAL</b>	<b>1949</b>		

Memberships are down same time last year by 5.7% as indicated below.



## Appendix D.

### Secretary Report



## **MAAQ Secretary Report**

**21<sup>st</sup> February, 2023**

We are now into our 6 month as a committee and have achieved quite a lot in that short period of time. Since our last meeting on the 23<sup>rd</sup> November, 2022 the MAAQ Committee has achieved the following;

1. Created a web page to support clubs with the requirement for adding Calendar Entries to the MAAQ Calendar on the website
  - a. Assisted with adding many Calendar entries for clubs to support their 2023 calendars
2. Created web page on MAAQ website for the promotion and use of the MAAQ Trailer.
3. Area Approvals
  - a. Worked with Mitch Bannink, MAAA Safety Officer on the documentation requirements for clubs to submit with the application and renewal of Area Approvals (including templates)
  - b. Attended training session on new MAAA AVCRM Area Approval System
4. Updated the governance model on the MAAQ website to take in feedback received
5. Written the Position Descriptions for President, Secretary and Public Relations Officer for the MAAQ Committee. This is to assist future committees with the recruiting of replacement members as well managing the expectations of tasks to be performed by each role. Once these are complete the intention will be to make them available on the MAAQ website.

### **Public Event / Display Applications**

Received two applications for public events;

1. Australian First Person View Racing Inc
2. FPV Rebels Inc

### **Incidents**

In the second quarter (September – December, 2022) we received 15 reported incidents.

### **Grants**

In the second quarter of this financial year we received two applications for grant funding totalling \$4,491 all from MAAA funding programs (No MAAQ funding request received).

### **Area Approvals**

The MAAQ Committee have attended a training session with MAAA Safety Officer, Mitch Bannink on the new AVCRM Area Approval system and have lodged eight applications through the system so far. There are bugs still being worked out both on the MAAQ side in regards to supporting processes and templates as well as the AVCRM side in regards to software bugs however things are moving and progress is being made.

The MAAQ currently have the following Area Approval status in AVCRM;

Draft	2
Pending	5
Submitted	1
Approved	0

Once the applications are submitted into AVCRM the responsibility of reviewing and approving the applications lay with MAAA and CASA.

Thank you,



Rodney Clarke  
**MAAQ Secretary**  
secretary@maaq.org  
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