

MAAQ General Meeting



Minutes

Location	Online - Microsoft Teams Meeting		
Date	22 nd August, 2023	Start	7:41pm
Apologies Received	George Atkinson	End	8:43pm
Proxies Received	None		
Committee Attendance	MAAQ President	Mick Dallmann (MD) / SAAMBR	
	MAAQ Vice President	Craig Burkhardt (CB) / TRACS	
	MAAQ Secretary	Rodney Clarke (RC) / RAMS	
	MAAQ Treasurer	Randall Mowlam (RM)	
	MAAQ Development Officer	George Atkinson (GA)	
	MAAQ Public Relations Officer (PRO)	Michael Williams (MW)	
	MAAQ State Flying Instructor (SFI)	Steve Lightowler (SL)	
Club / Visitor Attendance	Name	Rep #1	Rep #2
	FPV Rebels	Andrew Malberg (AM)	
	TIN CAN BAY MODEL FLYING CLUB	Bill Wheeler	
	MARYBOROUGH AEROMODELLERS CLUB INC	Brian Spilsbury	
	TOOWOOMBA AEROMODELLERS ASSOC	Chris Watt	
	SAMFORD VALLEY FLYERS	Cliff Leigh	
	HINTERLAND MODEL FLYING CLUB	Clive Tudge	
	MACKAY & DISTRICT RADIO AERO MODELLERS INC	Darren Boys	
	Australian Large Scale Models	David Garle (DG)	Mitch Bannink
	TOOWOOMBA AMATEUR R/M AERO CLU	Doug Woodcock (DW)	Doug Moody
	WARWICK AERO MODELLERS	Greg Barclay (GB)	
	SPORTS AEROMODELLERS ASN MORETON REGION	Greg Petherick	
	GOLD COAST MODEL FLYING CLUB INC	Greg Watson	
	KINGAROY AERO MODELLERS SOCIETY INC	John Box	
	GLENEAGLE MODEL AERO CLUB INC	John King (JK)	
	Capricorn Radio Control Aviators Club	John Tobin	James York
	ROMA & DISTRICT AEROMODELLING CLUB	Ken Dawes	
	Killarney Aero Modellers Inc	Martin Shepherd	
	LOGANHOLME AEROMODELLERS R/C SOCIETY INC	Michael Hobson (MH)	Michael Williams
	CAIRNS MODEL AERO CLUB INC	Paul Dixon	
REDLANDS AERO MODELLERS INC	Sharne Andrews		
BUNDABERG AEROMODELLERS CLUB	Shaune Johnson		

	TOWNSVILLE AEROMODELLERS SOCIETY	Terry English	
	PHOENIX MODEL AVIATORS Inc	Terry Lalley	
	RAAF AMBERLEY MODEL AIRCRAFT CLUB	Trevor Owens	
	CALVERT RADIO AERO MODELLERS SOCIETY	Warren Hathaway (WH)	
	Suncoast Model Flyers	Mark Stringer	
	VISITOR	Tyson Dodd (TD)	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Committee Reports			
Minutes from Previous meeting to be accepted		Accepted	JK / DW
Committee Report Tabled (Appendix A) (as per AGM report)			
Treasurers Report	Financial reports tabled (Appendix A)	Accepted	RM / GB
	Registrar reports tabled (Appendix A)	Accepted	RM / AM
SFI Update	Next instructor course coming up in a couple of weeks. Currently working through the list of people in the database who are renewing.	N/A	N/A
Agenda Topics			
Member Jungle Update	Updated provided by GP: Members Jungle is on track for implementation and go live end of October / early November	None	N/A
MAAQ Promotional Trailer	The MAAQ Promotional Trailer is equipped with first aid and fire fighting equipment and is available to any club who holding an event and could benefit from its use. May be impractical for clubs outside of South East but MAAQ can consider funding hire of similar equipment to support events in this case.	None	N/A
First Aid Training Update	RC negotiated with St Johns Ambulance to have online first aid courses provided to MAAQ Members at \$360 for 16 people for 2 hour course. Response has been poor (2 people) but decision was to advertise it a couple more times to see if it is worthwhile.	Action #165	N/A
Masterclass concept update	Response has been OK with 7 people responding both on the 'wanting to know' and 'wanting to share' perspective but matching the requirements is difficult with low numbers. Will advertise again and see if numbers increase.	Action #178	N/A

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Promotional Strategy concept	Will be holding a promotional strategy workshop in coming months to identify ways to promote and grow our sport. Workshop presentation is halfway complete... stay tuned	Action #179	N/A
General Business			
Question on PRO Nomination	DG asked RC if he reached out to the MAAA for nominations for the PRO position	RC: No. An email was sent to the MAAQ Committee (cc'ing MAAA President and VP) advising of MB's nomination to PRO position as a courtesy (information only) as being part of the MAAA Exec. No solicitation was made.	
	Requested evidence of Secretary's incoming and outgoing emails throughout 24 th and 25 th July including all mobile phone records. DG advised his request for information was not answered despite RC providing all evidence to DG prior to the meeting. RC and MD asked DG why is he after this information and DG provided no explanation as to why.	Decision #79	
Survey for non returning members	CB raised suggestion to survey members who have not returned in order to identify common themes and corrective actions. Concern was raised about the potential for inadvertently contacting spouses of deceased relatives and causing upset.	Action #181 Action #182	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	<p>TD advised prior to 30/6/21 there was a spreadsheet of past members who have not renewed from previous 10 years. GP advised both he and David Lewis could generate an up date file. MD suggested that the priority would be to connect with those not renewed from last year. And via their last primary club to maintain some sensitivity in the case of deceased members etc.</p>	Action #180	
Disclosure	<p>WH raised if it was known MB was also the President of ACTAA. It was confirmed and MD also added he is the MAAA Safety Officer as well.</p> <p>It was noted MB had left the meeting at this time.</p>	No actions taken	
Membership	<p>DG requested the number of members MAAA has citing AMAS having 3,741</p> <p>GP: MAAA has a few shy of 7,500 renewed to date</p>	No actions taken	
MAAA Council Update	<p>GP requested update of what is happening at an MAAA Council Level.</p> <p>MD advised agenda items as;</p> <ul style="list-style-type: none"> • Appeal for dismissal of complaint raised by Mitch Bannink (hearing appeal that was dismissed at previous meeting) • Allegation against Tim Nolan raised by Mitch Bannink (TBA) • Sharing information: Motion against Michael Hobson raised by Mitch Bannink 	No actions taken	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	<p>MH asked to speak in relation to items questioned and provided the following additional information;</p> <ul style="list-style-type: none"> • No confidence motion against MAA President TN moved by NSWFF and seconded by ACTAA. No material was provided and it was defeated at council • No confidence motion against MAAA Vice President MH moved by NSWFF and seconded by ACTAA. No material was provided and it was defeated at council • MB raised complaint against MH approximately March, 2023 and in July meeting it was dismissed as no information was provided by MB to support complaint. • MB has requested further motions to assess the dismissal of his complaints • MB raised complaint against TN • MB raised complaint against MH regards LARCS area approval not going through MB but instead going via MAAA directly. On the day of the club receiving approval from CASA MB contacted CASA requesting a review of the approval citing issues with LARCS club operations and wrote to MAAA Secretary advising he would write to CASA Director of Aviation Safety advising concerns with LARCS club operations based upon LARCS committee requesting he not attend the club. 	<p>No actions taken</p>	<p><i>NOTE: The LARCS Area Approval was submitted to MAAQ by email. MAAQ endorsed and forwarded to MAAA Pres TN for submission to CASA. CASA subsequently issued an instrument pursuant to this application.</i></p>

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	<p>MH provided additional information around the MOP 015 and 030 rewrite in response to questions raised at the meeting by MAAQ clubs. Submissions have been received and MAAA are working through those.</p> <ul style="list-style-type: none"> • Each state has approached the feedback process differently • 25 – 150kg category: Current MOPS are currently not sufficiently detailed enough to satisfy CASA concerns. • MAAA is looking to improve their feedback process through certifications including maintaining more accurate records. • MAAA anticipate future insurance requirements will require competency standards around heavy models and pilots. 		<p>Post meeting note: MAAQ received 16 responses to the rewrite process which amounted to 16 pages of feedback – very successful.</p>
	<p>DG raised question; In previous month was there any votes of no confidence. Were the QLD clubs advised and what was the outcome? Is it normal to have committee act without consultation with clubs.</p>		<p>MD advised it was normal as MAAQ Committee is elected to represent the clubs with delegated authority. MAAQ have 3 delegates for the MAAA Council (President - MD, Vice President - CB and Secretary - RC) who act at council in the best interest of the whole/national association.</p>

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	DG asked question of MH: Has CASA requested us to change our MOPS?		MH: CASA have a position where, <i>“we are not going to tell you what is required in your MOPS but you’re not going to get your approval if you haven’t covered off on what CASA has indicated as requirements”</i> . It stands then that the relevant MOP’s that are referenced with our applications should reflect requirements that are consistently being asked for.

Actions

Num	Name - Description	Activity	Resp	Due	Open
165	First Aid Training	response from 1st push was only two applicants. Agree to push it two more times to see if it is worth pursuing	RC	30-Sep-23	1-Aug-23
178	MasterClass Idea	Advertise the Masterclass concept a couple more times via newsletter to assess more response other than only the 7 received to date before reassessing viability.	RC	31-Dec-23	22-Aug-23
179	Promotional Strategy Workshop	Hold a promotional strategy workshop to help identify ways to grow our sport.	RC	30-Nov-23	22-Aug-23
180	Past members who have not renewed	Reach out to Greg Petherick and David Lewis to get a copy of the past members excel sheet who have not renewed for potential inclusion in future surveys. (Tyson mentioned in the GM meeting existed prior to 30/6/21). MAAQ Committee to review suitability of using this information.	RC	30-Aug-23	22-Aug-23

Num	Name - Description	Activity	Resp	Due	Open
181	Survey of Non Renewing members	Create a survey that will allow clubs to send link to non returning members so as to advise reasons for not returning. The objective is to understand the reasons why and create corrective actions to help retain members.	RC	31-Oct-23	22-Aug-23
182	Survey of Non Renewing members	MAAQ Committee to meet to discuss the logistics of how this survey could be completed. RC to add topic to next committee meeting agenda	RC	31-Aug-23	22-Aug-23

Decisions

Num	Name-Description	Decision Taken
79	Request for information	<p>At the General Meeting (22/8/23) David Garle requested evidence of Secretary's incoming and outgoing emails throughout 24th and 25th July including all mobile phone records but would not indicate why the information was required despite repeated requests from RC via email prior to the meeting and verbally requested at the meeting.</p> <p>Matter was closed as information and evidence had already been provided to David Garle.</p>

This document was prepared by the MAAQ Secretary, Rodney Clarke.

Certified by Secretary,



Rodney Clarke
MAAQ Secretary
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Certified by President,



Mick Dallmann
MAAQ President
0411 285 665
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Date: 23rd August, 2023

Appendix A.

Committee report including registrar and financial information on following pages.



22nd August 2023

Executive Summary Report for MAAQ Annual General Meeting & MAAQ General Meeting

A summary to outline activities and key achievements for MAAQ in the period since May 2023 (last MAAQ General Meeting).

MAAQ Operations:

The MAAQ Committee has been active throughout the 2022/23 year with regular meetings and communication. From this the Secretary maintains our central register which includes actions recorded from our meetings and communications. We regularly review and update as required.

• Meetings:

16 May	MAAQ General meeting	Full MAAQ Committee & all MAAQ club reps
25 May	AVCRM training (follow up)	MAAQ Pres, Vice Pres, Sec & Development officer
6 June	Scheduled committee meeting	Full MAAQ Committee
8 June	MAAA Executive meeting (discuss FOA/ALSM event – Insurance issues)	MAAQ Pres & Sec joining
15 June	MAAA Council meeting – emergency meeting (discuss FOA/ALSM event – Insurance issues)	MAAQ Delegates Pres, V Pres & Sec
20 June	MAAA Council meeting - emergency meeting (proposals for FOA/ALSM event – Insurance issues)	MAAQ Delegates Pres, V Pres & Sec
4 July	Scheduled committee meeting	Full MAAQ Committee
20 July	MAAA Council meeting	MAAQ Delegates Pres, V Pres & Sec
1 Aug	Scheduled committee meeting	Full MAAQ Committee

• Communications:

Information from the meetings and discussions is disseminated to our member clubs via the Executive Bulletin's and emails from the Secretary directly to clubs as required. Information is also communicated directly to all affiliate members via Airflow and Bulletins.

- Executive Bulletin's
 - 17 May
 - 30 May
 - 7 July
 - 26 July
- Airflow and Bulletins (to all affiliate members). *Airflow is also posted on the MAAQ website news.*
 - 1 June
 - 10 July

Club Support:

MAAQ supported 15 clubs with applications for the MAAA Club Assistance scheme and we are delighted that 7 clubs were approved for funding towards their development projects.

- Bundaberg Aero Modellers
- Mackay and District Aero Modellers
- Dalby Model Aero Club



- Radio Aeromodellers Association Ipswich District
- Roma and Districts Aeromodelling Club
- Moreton Region Sports Soaring
- Tin Can Bay

MAAQ will provide commensurate funding towards the successful approved CAS applications as per the provisions of the MAAQ By Laws 11.2(c)

MAAQ is contributing a total of \$20,623 worth of grant funding across 36 requests, including the successful club development projects (CAS proposals) above and other events and initiatives.

Equipment available for clubs:

Safety equipment (including fire and first aid equipment) is now included with the MAAQ trailer for our clubs to utilise for their events. You can see what is available on the [MAAQ website](#) and the trailer and equipment will be in use at the F3A World Champs at Warwick in August. Please contact the MAAQ Secretary for arrangements to utilise the trailer.

The MAAQ website:

The website content is continuing to develop, and it is worthwhile for clubs to check with the resources page/s as updates are continually made to keep this information current to assist clubs. The MAAQ Events Calendar is a valuable resource to coordinate our events and there is now a form for clubs and SIGS to [register their events](#) more easily on the website. The link and instructions was sent to clubs with an Executive Bulletin.

Club Development support:

Work is in progress to provide support to clubs with promotional material such as personalised (for the club) flyers that can be used for promotions. Stay tuned, information will be provided with the Bulletin as this is made available.

Safety:

Information and learnings from incident reports is included with the MAAQ Bulletins and Airflow as required and we will now also be communicating this directly to our MAAA Instructors to include with their training.

Secretary report

- 1. Initiatives in progress but not off the ground just yet;**
 - a. Online First Aid Training for all club
 - b. Masterclass training sessions (Interest is waning)
- 2. Achievements;**
 - a. Attended and represented Queensland at the MAAA Conference in Melbourne 20-21st May, 2023
 - b. Established the MAAQ Airflow Newsletter, Executive Bulletins and Member Bulletins to all members to ensure everyone is kept up to date on MAAA and MAAQ progress.
 - c. Attended Member Jungle briefings and the progress and implementation of member jungle
 - d. Establishing a MAAQ Central Register to track;
 - i. Incidents



- ii. Assets
- iii. Grants
- iv. Events and Displays
- e. Area Approvals
 - i. Implementing the Area Approval system within MAAQ (While we still are experiencing some teething problems it will be a very useful tool for all MAAQ clubs into the future)
- f. Purchased and installed emergency firefighting equipment and medical response equipment into the MAAQ Promotional Trailer ready for your next event
- g. Grants
 - i. MAAQ have approved \$20,623 worth of grant funding across 36 requests
- h. Incidents
 - i. We have recorded over the past 12 months;
 - 1. 7 Accidents (where people were involved)
 - 2. 21 Incidents (where people were not involved)
- i. Club Locations and Mapping
 - i. GEO located all MAAQ clubs down to GPS points and flight lines
 - ii. Now able to liaise with external organisations like Wing Aviation so as to assist them avoid our club when delivering the odd hot beverage!
- j. Website: We have created a significantly increased level of transparency and operation through establishing the following pages on our website;
 - i. [MAAQ General Meeting Minutes as well as Annual General Minutes](#)
 - ii. Reinvigorated the MAAQ website as well as the MAAQ Calendar as the central point for everything aeromodelling related and knowing what is on where.
 - 1. It has increased people visiting the website by 100 fold since we commenced with this new program.
 - iii. Documented and published processes and procedures to help MAAQ Clubs on;
 - 1. [MAAQ Committee pages](#) detailing what each person does and how to contact them
 - 2. [MAAQ Grant information](#) and how to apply for grants
 - 3. [Area Approvals application and renewal processes](#)
 - 4. [Requirements for a New Club or airfield](#)
 - 5. Meeting minutes for General and Annual General Meetings are [now published on the website](#)
 - 6. [Advertising promotional equipment for events](#)
 - 7. Researched and publicised [MAAQ's position in regard to Queensland's Blue Card](#) (Working with Children's Register)
 - 8. How clubs can now [add to the MAAQ Calendar](#) by submitting their own information

Vice President Report

- Continue to support North Qld clubs with Area Approval applications and engagement;
- Assisted with Inspector applications received by clubs;



- Visited the Cairns Model Aero Club's new site to discuss at development works and future plans;
- Attended IMAC events in Townsville, Tin Can Bay, and Mackay as well as other Fun Flies;
- Attended the MAAA Council Meetings – virtual and in person;
- Support overall committee with tasks and requirements where required.

State Flying Instructor Report

Steve has been assisting clubs with;

- Enquiries relating to wings and flying instruction.
- Processing all new details relating to wings achieved and updating the MAAA database.
- Records of wings and certificates supplied to pilots.
- Providing wings and certificates to pilots that have flight tested successfully.
- Facilitation of instructor courses for new instructors those needing re-certification.

Numbers for the last 12 months:

○ Fixed wing bronze	24
○ Fixed wing silver	56
○ Fixed wing gold	33
○ Helicopter	7
○ Glider	2
○ Multirotor	8
○ New Instructors	2
○ Re-cert instructors	19
○ Number of instructor courses	8 (incl 3 in Nth QLD)

Development Officer Report

We are progressing with the implementation of the AVCRM system to record, process and track the Area Approvals for our clubs. Recently 3 more of our clubs have received their instruments of approval and we have several others in train. There are continual learnings for the CASA requirements and we are implementing these with our processes to assist with future applications.

We will continue to support our clubs through this process and will endeavour to streamline the procedure where possible.

Please make contact (through the MAAQ Secretary) if your club requires a new Area Approval.



Note: The Treasurer/Registrar reports are presented as separate reports for the meeting.

Looking forward to a great year of Aeromodelling in Queensland in 2023/24.

Mick Dallmann, MAAQ President.



MODEL AERONAUTICAL ASSOCIATION OF QLD INC

YTD FINANCIAL REPORT AS AT 04 AUGUST 2023

CASH AT BANK AT 04 AUGUST 2023

Cheque Account No. 152540 (Working Account)	161,558.84
Cash Reserve Account No. 228509 (Main Account)	<u>123,956.57</u>
Total Bank Accounts	285,515.41

Randall Mowlam
Treasurer
22 August 2023

Mick Dallmann
President
22 August 2023



MODEL AERONAUTICAL ASSOCIATION OF QLD INC

YTD FINANCIAL REPORT AS AT 04 AUGUST 2023

Model Aeronautical Association of Queensland Inc.			
Profit and Loss			
1 July - 4 August, 2023			
	1 Jul. - 4 Aug., 2023	Total	2023/24 Budget
Income			
MAAA/MAAQ Membership Fees	93,818.06	93,818.06	\$ 70,080.00
MAAQ AFFILIATION FEE	36.36	36.36	\$ -
Total MAAA/MAAQ Membership Fees	A\$ 93,854.42	A\$ 93,854.42	\$ 70,080.00
MAAQ Club Affiliations	145.44	145.44	\$ 1,280.00
TARMAC Lease Income	0.00	0.00	\$ 107.31
Sundry GST Receipts	0.00	0.00	\$ 500.00
Sleemans Centre Indoor Venue	27.27	27.27	\$ 800.00
Unapplied Cash Payment Income	0.00	0.00	\$ -
Interest income	162.96	162.96	\$ 800.00
Total Income	A\$ 94,190.09	A\$ 94,190.09	\$ 73,567.31
Gross Profit	A\$ 94,190.09	A\$ 94,190.09	
Other Income			
Expenses			
Advertising expenses	67.62	67.62	\$ 2,000.00
Advertising/Promotional	0.00	0.00	\$ -
CASA Payments	0.00	0.00	\$ -
CFI - Instructor Refresher Courses	0.00	0.00	\$ 2,000.00
Equipment Maintenance	213.50	213.50	\$ 1,000.00
Honorariums	0.00	0.00	\$ 12,000.00
Indoor Venue Hire	438.63	438.63	\$ 3,000.00
Legal and professional fees	1,500.00	1,500.00	\$ 1,800.00
MAAA Affiliation	0.00	0.00	\$ 10.00
MAAA Conference (MAAQ Extra Delegate)	0.00	0.00	\$ 1,000.00
MAAA Membership Fees	101,577.27	101,577.27	\$ -
MAAQ Capital Expenses / Purchases	0.00	0.00	\$ 3,000.00
MAAQ Committee Travel Expenses	0.00	0.00	\$ 2,000.00
MAAQ Equipment Purchases	0.00	0.00	\$ -
Meeting Expenses	0.00	0.00	\$ -
Mileage Allowance Payments	0.00	0.00	\$ -
Postage & freight	55.91	55.91	\$ 500.00
Printing, stationery & supplies	90.91	90.91	\$ 500.00
Q Sport Membership	0.00	0.00	\$ -
Sponsorships	0.00	0.00	\$ -
Sundry Expenses	0.00	0.00	\$ -
TARMAC Lease Payment	0.00	0.00	\$ 107.31
Taxes Paid	2,839.00	2,839.00	\$ 4,000.00
Ongoing IT Expenses (Office 365)	32.80	32.80	\$ 1,500.00
General & Admin Expenses / Contingency	0.00	0.00	\$ 4,000.00
Trophies	0.00	0.00	\$ 2,000.00
Website Costs	165.00	165.00	\$ 700.00
Total Expenses	A\$ 106,980.64	A\$ 106,980.64	\$ 41,117.31
Other Expenses			
BAS Roundoff Gain or Loss	0.00	0.00	\$ -
Other Expense	0.00	0.00	\$ -
Membership Refund	572.73	572.73	\$ -
Expenditure			
Club promotional events/fly-ins (up to \$2000)	0.00	0.00	\$ 12,000.00
Club/SIG grants related to promotion (limit of \$500)	370.95	370.95	\$ 5,000.00
Equipment/Improvement grants (in conjunction with MAAA grants programme)	0.00	0.00	\$ 7,000.00
F3A World Champs Grant (W/Champs Warwick)	4,260.88	4,260.88	\$ 5,000.00
General Promotion Fund	0.00	0.00	\$ 3,500.00
Total Other Expenses	A\$ 5,204.56	A\$ 5,204.56	\$ 32,500.00
Net Earnings	-A\$ 17,995.11	-A\$ 17,995.11	-\$ 50.00

Note: MAAA/MAAQ fees are shown in the budget as the net amount as income and zero in expenses.

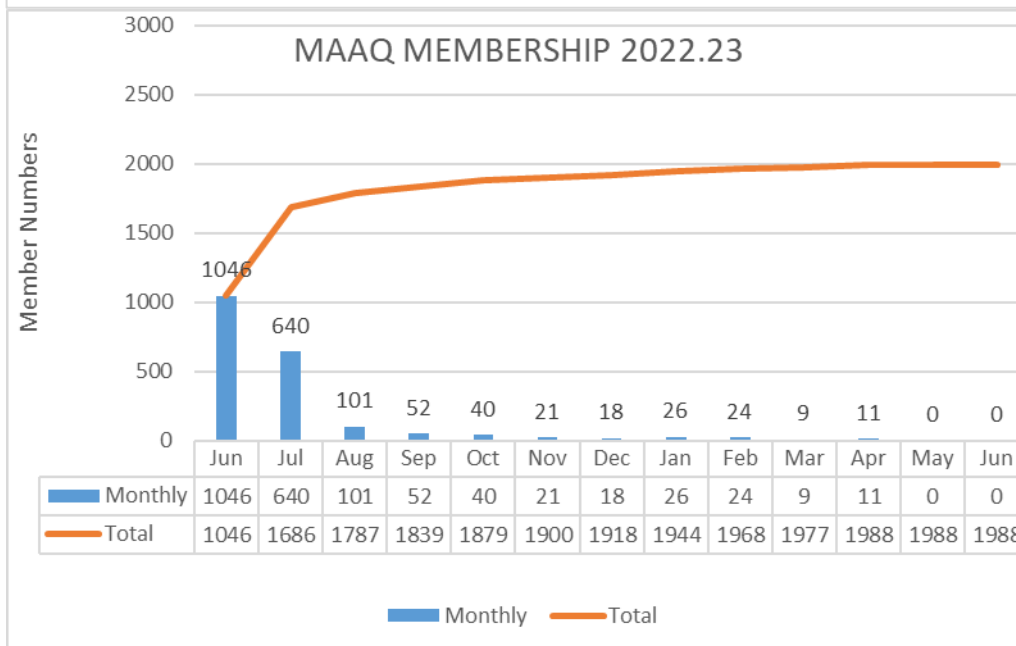
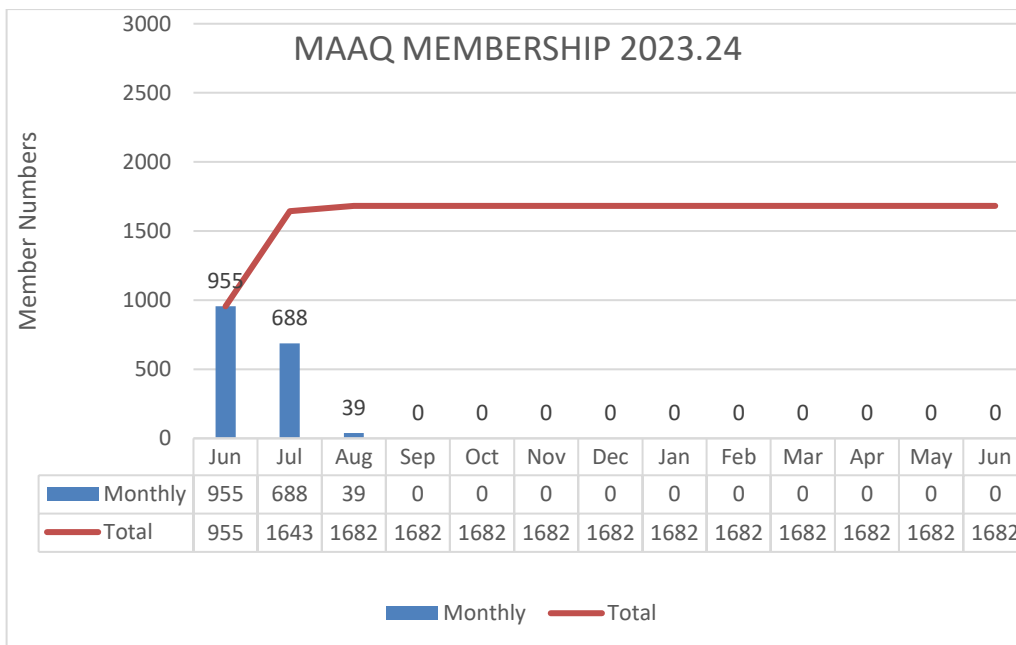


**MODEL AERONAUTICAL ASSOCIATION OF QUEENSLAND INC
REGISTRAR'S REPORT FOR THE PERIOD 1 JULY 2023 TO 04 AUGUST 2023**

Club and Membership Renewals for 2023/24

<u>Clubs</u>		<u>New Members</u>	
Member Clubs	56	Seniors	47
		Juniors	10
<u>Memberships</u>		<u>Life Members - MAAQ</u>	
Seniors	1612	Doug Moody	16297
Juniors	68	Pawel Sagadak	24172
Life Members MAAA	0	<u>Life Members - MAAA</u>	
Life Members MAAQ	2	Irene de Chastell	22761
TOTAL	1682		

Memberships are down same time last year by 5.8% as indicated below.



Randall Mowlam,
Registrar MAAQ
04 August 2023